

**CITY OF MINNEAPOLIS**

**and**

**Minneapolis Professional Employees Association**

**LETTER OF AGREEMENT**

Whereas, the City of Minneapolis (hereinafter, "City") and the Minneapolis Professional Employees Association (hereinafter, "Union") are parties to a collective bargaining agreement; and

Whereas, a classification study has resulted in a new classification: City Clerks Operation Technician; and

Whereas, the new classification City Clerks Operation Technician has been assigned to Civil Service Grade Level 8 with 365 points in the Community Relations Promotional Line, FLSA status Exempt; and

Now, therefore, be it resolved that:


1. The position of City Clerks Operation Technician, grade 8, be recognized by the parties as positions for which the Union is the sole and exclusive certified collective bargaining representative; and
2. The following 2011 wage schedule has been negotiated for City Clerks Operation Technician, effective November 2, 2011:

| Job Title                        | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
|----------------------------------|--------|--------|--------|--------|--------|--------|--------|
| City Clerks Operation Technician | 48,102 | 50,741 | 53,378 | 56,172 | 59,158 | 63,237 | 67,316 |

3. This letter represents the full and complete agreement in regards to this matter.

Now therefore, the Parties have caused this Letter of Agreement to be executed by their duly authorized representatives whose signatures appear below.

**For the City:**

By:   
Timothy Giles, Director, Employee Services

Dated: 11/2/11

**For the Union:**

By:   
Mary Meyer, President, MPEA

Dated: 11-2-11

cc: Carl Casey, City Clerk  
Bill Champa, HRG  
HRIS (CPE 35) Crystal DeJarlais/Barbara Payton  
Lisa Brown, Central Payroll  
Mike Hebner, Classifications  
Pam Nelms, Compensation